

# CONFIRMED MINUTES

## WAITAKI POWER TRUST GENERAL MEETING (20TH MEETING OF THE 13TH TRUST)

At the **Waitaki Power Trust General Meeting (21st Meeting of the 13th Trust)** on **12 Jun 2024** these minutes were **confirmed as presented**.

<b>Name:</b>	Waitaki Power Trust
<b>Date:</b>	Wednesday, 22 May 2024
<b>Time:</b>	10:30 am to 11:55 am (NZST)
<b>Location:</b>	NWL Board Room, 10 Chelmer Street, Oamaru
<b>Board Members:</b>	Doreen Cleave (Chair), Herb Tonkin, John Clements, Lichelle Guyan, Morgan Easton
<b>Attendees:</b>	Sandra Tonkin

1. Opening Meeting
  - 1.1 **Strategic Plan**
  - 1.2 **Interest Register - None Declared.**
2. Notices of General Business - None
  - 2.1 **Policy Reviews, Workload and Actions**
3. Confirmation of Minutes of General Meeting - 10 April 2024
  - 3.1 **Confirm Minutes**

**Waitaki Power Trust General Meeting(19th Meeting of the 13th Trust) 10 Apr 2024**, the minutes were confirmed as presented.



### **RESOLVED WPT13/187**

That the minutes of the General Meeting held on 22nd May 2024 are a true and accurate record of the meeting.

<b>Decision Date:</b>	22 May 2024
<b>Mover:</b>	Lichelle Guyan
<b>Seconder:</b>	John Clements
<b>Outcome:</b>	Approved

## 4. Actions/Matters Arising

### 4.1 Action List

Jason Gunn Presentation Course is no longer available.

### 4.2 Matters Arising

## 5. Correspondence

### 5.1 Chris Mardon

### 5.2 Letter of Engagement PwC

### 5.3 Solicitor Representation Letter

### 5.4 ANZ Bank - Auditors Confirmation Report

### 5.5 Matters arising from Correspondence

**Chris Mardon** - A positive media article in the Christchurch Press on Chris Mardon's Christchurch based company Ecobulbs which is helping families save on their power bills.

**NWL Community Initiatives** - discussion. NWL continues to support the Energy Mates programme, a free energy coaching service that helps families to cut the price of their power bills and heat their homes more efficiently. The programme is an ERANZ (Electricity Retailers' Association of New Zealand) led initiative and is delivered in North Otago by Presbyterian Support Otago.

Letter to NWL for information on the uptake of consumers, resourcing, benefits and outcomes of the programme. Suggestions of how we can identify energy poverty and as a Trust how can we address/assist

**Solicitor Representation Letter** - Ben Nettleton to provide a letter for End of Year Audit.

**PwC Letter of Engagement** - Completed and signed off by the Chair.

### 5.6 Correspondence Approved



#### RESOLVED WPT13/188

That the inward correspondence be received and the outward approved.

<b>Decision Date:</b>	22 May 2024
<b>Mover:</b>	Herb Tonkin
<b>Seconder:</b>	Lichelle Guyan
<b>Outcome:</b>	Approved

## 6. Financials

### 6.1 Cash Summary/Accounts for Payment



#### RESOLVED WPT13/189

That the Cash Summary be received and the following accounts including conference expenses be approved for payment.

**Decision Date:** 22 May 2024  
**Mover:** John Clements  
**Seconder:** Lichelle Guyan  
**Outcome:** Approved

Name	Description	Amount
Berry & Co	Preparation of Solicitor's Representation Letter	\$200.56
Allied Press	Director Ads in ODT and Oamaru Mail	\$299.00
Oamaru Print and Copy	Director Ad- April - The Telegram First Ad	\$94.50
Ben Nettleton	Trust Election Process - Advice	\$1,026.38
Oamaru IT Solutions	MS 365 May Monthly Subscription	\$167.26
S Tonkin	Contracting Work for April	\$1,140.00
James Cook Hotel Grand Chancellor Wellington	M Easton Rm 1506, Inv 506725 ETNZ Conference	\$199.00
James Cook Hotel Grand Chancellor Wellington	J Clements, Rm 1704, Inv 506728 ETNZ Conference	\$199.00
James Cook Hotel Grand Chancellor Wellington	L Guyan, Rm 1708, Inv 506727 ETNZ Conference	\$468.00
James Cook Hotel Grand Chancellor Wellington	H Tonkin Rm 1510, Inv 506726 ETNZ Conference	\$469.00
H Tonkin	ETNZ Conference - Reimbursement Mileage - Oamaru - Christchurch 500km x 0.95cents = \$475.00 Taxi \$15.00	\$490.00
J Clements	ETNZ Conference - Reimbursement Taxi \$51.30	\$51.30

## 7. General Business

### 7.1 Website/Media

92 Users, 62 NZ and remainder overseas.

## 7.2 WPT AGM

Oamaru Opera House Inkbox Room booked for the WPT AGM on Monday 29th July 2024 at 5.30pm.

## 7.3 Urgent Action Policy - Review

J Clements to review Policy for next meeting.

## 7.4 Secretary Appointment Policy

H Tonkin to review Policy for next meeting.

## 7.5 ETNZ Conference Debrief

J Clements presented a brief overview of the ETNZ Conference. Energy Minister - Simeon Brown was opening and keynote speaker. Wind and Power are growing forms of Alternative Energy with benefits many years away of outputs realised. Transpower has many of its (GXP)s Grid Exit Points that need maintenance in the future.

Trustee Workshops were useful around Benefits of Consumer Ownership and The Role of a Trustee. A survey will be circulated for feedback. Overall a good conference with the Spring Conference held in Hamilton on the 7th-8th November 2024. WPT Board Meeting to change to 14th November 2024.

L Guyan has been nominated and re-appointed on the Executive Committee at the Annual General Meeting for the ensuing year.

## 7.6 Annual Calendar

## 8. Close Meeting

### 8.1 Close the meeting - 11.55am

**Next meeting:** Waitaki Power Trust General Meeting (21st Meeting of the 13th Trust) - 12 Jun 2024, 8:30 am



Doreen Cleave  
18 Jun 2024